COST ASSESSMENT DATA ENTERPRISE

COVID-19 Cost Reporting Implementation Guidance

October 21st, 2020

Background and Timeline

March

Reviewed lessons learned from Hurricane Katrina

- Determined similarities between Hurricane Katrina and potential impacts of COVID-19
- Interviewed SMEs with experience using data from that timeframe
- Reviewed CCDRs and CPRs from contractors who were impacted by the storm
- Reviewed studies highlighting macro level impacts from that timeframe

April

Hosted Mini-Focus Group to solicit community feedback

- Collected information from Services to determine information required and suggested medium for collecting data
- Surveyed industry to understand current impacts, previous experiences, and actions that are currently being taken/will be taken during the crisis

May

Worked with leadership to develop memo

- Goal is to account for COVID-19 impacts without being overly prescriptive or burdensome on Industry
- Ideal "win-win" solution aligns Industry data collection with Government data reporting
- Memo signed May 27th and posted on the CADE public website

June+

Continue dialogue at Cost IPT and CADE Focus Group

- Will continue to iterate and collect lessons learned to provide industry clear guidance on how to report impacts
- CIPT 22 Jun – update on impacts and approaches
- Focus Group 21 Oct – continuous collaboration and feedback loop

Effort to effectively capture COVID-19 cost, schedule, and performance impacts has been and will remain an iterative and collaborative process between Government and Industry

What are we doing now?

Beginning August 2020

- Including Special Instructions in new and revised CSDR Plans requiring that the reporting entity provide COVID related impacts if applicable.
  - Excerpt of Special Instructions: "The Reporting Entity shall provide a description of the type and timing of all impacts to program schedule, incurred actual costs, forecasted at complete costs, in process quantities, and delivered quantities, which are directly attributable to the COVID-19 pandemic…"
  - Other details include specifics for the different types of reports (e.g., 1921s, FlexFiles)

- Reviewing reports for COVID related impacts and continuing dialogue with industry (via the validation process)
  - What the DCARC is looking for…detail at the summary and/or WBS level, element of costs that are impacted, type of impact, cause of impact, timeframe, and magnitude of impact

Working with Government Stakeholders to establish standard process and guidance when reviewing reports for COVID related impacts

Important Links

- The CAPE COVID-19 Data Collection memo can be found at https://cade.osd.mil/News/blog#news_20200528
- Other COVID-19 guidance can be found on the https://www.acq.osd.mil/dpap/pacc/cc/COVID-19.html